Republic of the Philippines
PHILIPPINE ECONOMIC ZONE AUTHORITY

Invitation to Bid for the PROPOSED PEZA BUSINESS AND INVESTMENT CENTER OFFICE FIT-OUT WORKS

1. The **Philippine Economic Zone Authority (PEZA)**, through the PEZA Corporate Operating Budget (COB) for year 2025 intends to apply the sum of **FOUR HUNDRED FORTY-FIVE MILLION FIVE HUNDRED EIGHTY THOUSAND PESOS (Php 445,580,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **PROPOSED PEZA BUSINESS AND INVESTMENT CENTER OFFICE FIT-OUT (PEZA-HO-2025-03).** Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The **Philippine Economic Zone Authority (PEZA)** now invites bids for the above Procurement Project. Completion of the Works is required **Two Hundred Forty (240) Calendar Days**. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

4. Prospective bidders must have at least a license C**ategory "AAA"** and a license **Classification "Large B"** with specialty in **Electrical** and **Mechanical Works** from the **Philippine Contractors Accreditation Board (PCAB)** for **Building or Industrial Plant.** The PCAB license must be valid and effective at the time of submission of the bid. In the case of a Joint Venture, the venturing partners must individually be a holder of the said category of PCAB license with either/any of them having specialty license on at least the following: Communication, Mechanical, Electrical, and/or Electro-Mechanical Works.

5. Interested bidders may obtain further information from PEZA Bids and Awards Committee Secretariat and inspect the Bidding Documents at the address given below during office hours from **Mondays to Fridays, 8:00AM to 5:00PM**.

6. A complete set of Bidding Documents may be acquired by interested bidders on **February 8, 2025 until deadline of submission of bid** from given address and website/s below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Php 50,000.00 (inclusive of VAT).** The Procuring Entity shall allow the bidder to present its proof of payment for the fees through electronic means.

   It may also be **downloaded free of charge** from the website of the Philippine Government Electronic Procurement System (**PhilGEPS**) and the website of the PEZA, provided that bidders shall pay the fee for the Bidding Documents not later than the submission and opening of bids.

   Interested bidders shall send an email at **bacsec@peza.gov.ph** for the issuance of order of payment. All PEZA transactions and fees can only be paid through **https://epay.peza.gov.ph.**

7. The **Philippine Economic Zone Authority (PEZA)** will hold a Pre-Bid Conference[1] on **February 17, 2025, 10:00 AM** at **8th Floor Double Dragon West Building, D. Macapagal Avenue, Pasay City** and/or through videoconferencing/webcasting via Zoom meeting (Please

coordinate with BAC Secretariat prior to the schedule of Pre-Bid for the Zoom meeting link) which shall be open to prospective bidders.

8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 16.

9. Hard copies and soft copies of bids (**1 original, 2 copies and a soft copy in USB**) must be duly received by the BAC Secretariat through **manual submission** at the office address indicated below, on or before **March 3, 2025, 12:00 PM.** Late bids shall not be accepted.

10. Late bids shall not be accepted. To ensure the proper submission of bids, each bidder is required to submit **ONE (1) SEALED MOTHER ENVELOPE** containing all the necessary documents outlined in this ITB. Each envelope must be clearly labeled and include the following details:

Activity	Schedule
Posting of Invitation to Bid	February 8, 2025
Issuance and Availability of Bid Documents	February 8, 2025 to March 03, 2025
Pre-Bid Conference	February 17, 2025, 10:00 AM
Deadline for Submission of bids	March 03, 2025, 12:00 PM
Opening of Bids	March 03, 2025, 2:00 PM

i. Name/Project Title of the contract to be bid;
ii. Name and address of the bidder;
iii. Recipient Bids and Awards Committee (BAC)/Procuring Entity (PE); and
iv. "Do not open before [date/time of opening of bids]"

Contents of the Mother Envelope:

ORIGINAL marked "**ORIGINAL BID"**

i. Hard Copy Original Technical Components marked "**ORIGINAL TECHNICAL COMPONENT"**

ii. Hard Copy Original Financial Components marked **"ORIGINAL FINANCIAL COMPONENT"**

iii. **One (1) USB Flash Drive** containing scanned P.D.F. Documents of the Original Technical Components and Original Financial Components.

Each copy of the first and second envelopes shall be similarly sealed duly marking the inner envelopes as **"COPY NO. 1 "TECHNICAL COMPONENT"** and **"COPY NO. 1 "FINANCIAL COMPONENT"** and One (1) USB Flash Drive sealed and labeled as **"COPY 2"** containing scanned P.D.F Documents of Technical and Financial Components and the outer envelope as **"COPY NO. 2"**, respectively.

11. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 16.

12. Bid opening shall be on **March 03, 2025, 2:00 PM** at ***8th Floor Double Dragon Center West Building, Pasay City*** and through video conferencing or webcasting via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

13. The **Philippine Economic Zone Authority (PEZA)** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

14. For further information, please refer to:

PEZA BAC Secretariat
8th Floor, Double Dragon Center West Building,
DD Meridian Park, Macapagal Avenue Pasay City
Email: **bacsec@peza.gov.ph**
Telephone No.: 8551-3451 local 642
www.peza.gov.ph

15. You may visit the following websites:
For downloading of Bidding Documents: **https://www.peza.gov.ph/bid-opportunities**

ROWENA T. NAGUIT
BAC Chairperson