



Republic of the Philippines  
**Philippine Economic Zone Authority**

RFQ No.	MISD-2023-02
Date	July 04, 2023

**REQUEST FOR QUOTATION**  
Alternative-Small Value [Sec 53.9]

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

PhilGEPS Reg. No. \_\_\_\_\_

The Philippine Economic Zone Authority (PEZA) intends to undertake **Negotiated Procurement: Small Value** in accordance with Sec. 53.9 of the 2016 Revised Implementing Rules and Regulations of the Republic Act No. 9184.

Name of Project	<b>Procurement of UPS Replacement Batteries</b>
Description/Specifications	<b>Attached Annex "A"</b>
Approved Budget for the Contract (ABC)	<b>Php 495,000.00</b>
Deadline of Submission of Bid	<b>13 July 2023 5:00pm</b>

Interested bidders may submit their duly accomplished and filled-up Annex "A" & "B" on or before the deadline of submission of bids to **Management Information Systems Department (MISD)** at the PEZA Head Office, **10<sup>th</sup> Floor Double Dragon Center, West Building, Macapagal Blvd., Pasay City.**

Bids must be submitted manually together with the following documentary requirements:

✓	Mayor's/Business Permit <u>or</u> PhilGEPS Platinum Membership Certificate
✓	Omnibus Sworn Statement (Notarized) <b>for ABCs above 50K</b> <i>Note: For sole proprietorship, please attach notarized Special Power of Attorney (SPA) for authorized representative; For partnership, corporation, cooperative, or joint venture, please attach notarized Secretary's Certificate, Board/Partnership Resolution, or SPA, whichever is applicable.</i>
✓	Income / Business Tax Return ( <b>for ABC above 500k</b> ) Latest Income Tax Return filed via eFPS ( <i>For participants already with an Annual ITR, latest ITR shall refer to the ITR for the preceding Tax Year be it on a calendar or fiscal year. For new establishments which, therefore, have no annual ITR yet, it shall refer to the most recent quarter's ITR</i> ) <u>or</u> Latest Business Tax Return filed via eFPS ( <i>Refers to the Value Added Tax (VAT) or Percentage tax returns covering the previous six (6) months. For those with less than six (6) months operations, this refers to the monthly business tax returns filed to date</i> )
✓	PhilGEPS Registration Number ( <i>not required if PhilGEPS Platinum Membership Certificate is submitted</i> )

Award of contract shall be given to the lowest calculated and responsive bidder per item which complies with the Price Quotation (Annex A), technical specifications (Annex B) and terms and conditions (Annex C).

For any clarification, you may contact MIS Department at the telephone nos. (02) 8551-9591 / (02) 85513451 local 222 or [mis@peza.gov.ph](mailto:mis@peza.gov.ph).

  
**ALEX G. BARTOLOME**  
Department Manager, MISD

10th Floor, DoubleDragon Center West Building, DD Meridian Park, Macapagal Avenue, Pasay City 1302  
(02) 8551-3451 / 8551-3487 / 8551-3430 / 8551-3435 / 8556-6992 / 8551-3436 / 8891-6444  
[info@peza.gov.ph](mailto:info@peza.gov.ph) [www.peza.gov.ph](http://www.peza.gov.ph)



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Annex "A"  
**PRICE QUOTATION FORM**  
 (Financial Bid)

**ALEX G. BARTOLOME**  
 Department Manager, MISD  
 10<sup>th</sup> Floor Double Dragon Center, West Building,  
 DD Meridian Park Macapagal Avenue, Pasay City

Dear Sir:

After having carefully read and accepted the Terms and Conditions of this RFQ and followed Instructions to Bidders, hereunder is our quotation/s (inclusive of VAT) for the following items:

QTY	Description	Bid Price (PHP)
5	<b>SPECIFICATION</b>	Php
	Replacement Battery for APC Smart-UPS 5K-7K	
	Part Number SRT6KXLI	
	Serial Number QS1531171005 and QS1541170339	
	Battery Cartridge Part Number APCRBC140	
	1. Must include 5x8 installation for external battery.	
	2. Must include scheduling upgrade from 5x8 to 7x24 installation.	
	Enclosed Battery Cartridge Yes	
	Battery Voltage 192 V	
	Battery Type Lead-acid battery	
Warranty Two (2) Years		
Delivery 180 Days		
		<b>(Inclusive of VAT)</b>

NAME OF STORE : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

PHILGEPS REG. NO. : \_\_\_\_\_

TIN : \_\_\_\_\_

AUTHORIZED SIGNATORY: \_\_\_\_\_  
 (Signature over Printed Name)

DATE : \_\_\_\_\_

CONTACT NOS. : \_\_\_\_\_

EMAIL ADDRESS : \_\_\_\_\_

- |  |
|--|
| <b>INSTRUCTIONS:</b>   |
| <ol style="list-style-type: none"> <li>(1) Accomplish this Form correctly and accurately.</li> <li>(2) Do not alter the contents of this form in any way.</li> <li>(3) Failure to comply with any of the mandatory requirements will disqualify your quotation.</li> <li>(4) Failure to follow these instructions will disqualify your entire quotation.</li> <li>(5) Bids exceeding the ABC shall be automatically disqualified.</li> </ol> |

Annex "B"  
**Technical Specifications**

QTY	Technical Specifications	Statement of Compliance (State whether "comply" or "not Comply")
5	<b>SPECIFICATION</b>	
	<b>Replacement Battery for APC Smart-UPS 5K-7K</b>	
	<b>Part Number</b> SRT6KXLI	
	<b>Serial Number</b> QS1531171005 and QS1541170339	
	<b>Battery Cartridge Part Number</b> APCRBC140	
	1. Must include 5x8 installation for external battery.	
	2. Must include scheduling upgrade from 5x8 to 7x24 installation.	
	<b>Enclosed Battery Cartridge</b> Yes	
	<b>Battery Voltage</b> 192 V	
	<b>Battery Type</b> Lead-acid battery	
	<b>Warranty</b> Two (2) Years	
	<b>Delivery</b> 180 Days	

AUTHORIZED SIGNATORY: \_\_\_\_\_  
 (Signature over Printed Name)

DATE : \_\_\_\_\_

Annex "C"  
**Terms and Conditions**

TERMS AND CONDITIONS

- Bidder shall type or write in "Ink" the following on the Price Quotation Form:
  - Name of Store
  - Address
  - PhilGEPS Registration No. / Organization No.
  - TIN
  - Authorized Signatory
  - Date
  - Contact Nos.
  - Email Address
  
- Submit the filled-up RFQ manually or thru email at the following address;  
  
**Manually:** 10th Floor Double Dragon Center, West Building, DD Meridian Park, Macapagal Avenue, Pasay City  
  
**Email:** [mis@peza.gov.ph](mailto:mis@peza.gov.ph)
  
- **Delivery Period:** 180 days
  
- Terms of Payment: Through Cheque / 15 working days upon receipt of Original Sales Invoice / Billing Statement.
  
- Winning Bidder must deliver the items/services to the following address:  
**10<sup>th</sup> Floor DoubleDragon Center, West Building, DD Meridian Park, Macapagal Avenue, Pasay City (as applicable).**