


Republic of the Philippines  
**PHILIPPINE ECONOMIC ZONE AUTHORITY**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PHILIPPINE ECONOMIC ZONE AUTHORITY in the CSC website:

  
**MARIA GEORGINA Y. AFABLE**  
Group Manager, PASG/Concurrent Officer-In-Charge, HRDD  
Date: July 29, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Enterprise Services Officer II	230-20	13	28276	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional); Second Level Eligibility		PEZA Head Office - Enterprise Services Division
2	Budget Officer III	137-2	18	43681	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional); Second Level Eligibility		PEZA Head Office - Finance Group
3	Financial Analyst III	142-1; 142-2; 142-3; 142-4	18	43681	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional); Second Level Eligibility		PEZA Head Office - Finance Group
4	Senior Credit Officer	143-1	18	43681	Bachelor's Degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional); Second Level Eligibility		PEZA Head Office - Finance Group
5	Cashier III	144-2	18	43681	Bachelor's Degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional); Second Level Eligibility		PEZA Head Office - Finance Group
6	Division Chief III	77	24	86742	Master's Degree or Certificate in Leadership & Management from the CSC	40 hours of supervisory/ management learning and dev't intervention	4 years of supervisory/ management experience	Career Service (Professional); Second Level Eligibility		PEZA Head Office - Ecozone Assistance Division
7	Enterprise Services Officer IV	211-3	18	43681	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional); Second Level Eligibility		PEZA Head Office - Import/Export Assistance Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **August 13, 2021**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. For additional requirements, please refer to the PEZA website @ [www.peza.gov.ph](http://www.peza.gov.ph) (list of vacant positions)

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**MARIA GEORGINA Y. AFABLE**  
Group Manager, PASG/Concurrent Officer-In-Charge, HRDD  
HRDD, 9th Flr DoubleDragon Center West Building, DD Meridian Park, Macapagal Avenue, Pasay City  
[recruitment@peza.gov.ph](mailto:recruitment@peza.gov.ph)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.