Republic of the Philippines
**Philippine Economic Zone Authority**

# WORK ORDER

Supplier: **HINO PARAÑAQUE METRO MANILA**
Address: 4996 NAIA Road, San Dionisio, Parañaque

Contact No.: 0977-854-1657
TIN: 007-330-309-00001
Mode of Procurement: Negotiated Procurement- Small Value Procurement

Work Order No.: GSD1-2024-05-034
Date: 05/27/2024

Work Request No.: GSD-2024-04-132
Date: 04/29/2024

Gentlemen/Madam:

Subject to auditing requirement, please perform the following work to be done on the articles/items shown below for the account and official use of the PHILIPPINE ECONOMIC ZONE AUTHORITY and submit bill in quintuple copies together with the original copy or this Order.

Place of Delivery: SUBIC GS Auto Inc.
Delivery Period: Pick-up

Delivery Term: Complete Delivery
Payment Term: COD

| Stock No. | Unit | Description | Quantity | Unit Cost | Total Cost |
|---|---|---|---|---|---|
| 1 | Lot | **Supply and Replacement of Brake Shoe Lining of the Hino Bus DDZ 8648 Year Model 2016** | 1 | | |
| | | **Parts:** | | | |
| | | 1. Front Brake Shoe Lining (Primary & Secondary) | 2 sets | | |
| | | 2. Rear Brake Shoe Lining (Primary & Secondary) | 2 sets | | |
| | | 3. Front Inner Axle Oil Seal | 2 pc | | |
| | | 4. Rear Inner Axle Oil Seal | 2 pc | | |
| | | 5. Rear Outer Axle Oil Seal | 2 pc | | |
| | | 6. Grease | 6 kg | | |
| | | 7. Parts Cleaner | 8 can | | |
| | | 8. Penetrating Oil | 1 can | 53,806.00 | 53,806.00 |
| | | 9. Beta Grey Gasket | 1 tube | | |
| | | 10. Vellumoid Gasket | 2 pc | | |
| | | 11. Other Consumable Materials (ex. sand paper, etc.) | | | |
| | | 12. Brake Lining Rivet | 8 pc | | |
| | | **Scope of Works:** | | | |
| | | 1. Perform Brake Linings Replacement (Front & Rear, Primary and Secondary) | | | |
| | | 2. Perform Open Brakes and Brake Adjustment | | | |
| | | 3. Perform Wheel Bearing Repack & Chassis Grease | | | |
| | | 4. Perform Brakes General Check up and Cleaning | | | |
| Total | | **Total Charges** | | | 53,806.00 |

In case of failure to make full delivery of the items/service within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay shall be imposed until actual delivery or performance shall be completed.

Very truly yours,

**MARIA ELENA A. SALAC-DM III, GASD**
*Signature over Printed Name & Designation of Authorized Signatory*

Conforme:

JOHN MICHAEL SANTOS
*Signature over Printed Name of Supplier*

MAY 29, 2024
Date

**FUNDS AVAILABLE:**

**ANITA C. ABAD , DM - BTD**
*Signature over Printed Name & Designation*
*Budget & Treasury Division*

ALORS NO: _____
AMOUNT : _____

OFFICE OF THE AUDITOR

RECEIVED BY _____